

# WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

## WORK SESSION

**Tuesday, April 17, 2012 - 7:00 p.m.**

The Public Work Session was called to Order by Chairman Hartlaub at 7:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Hartlaub, Parr, Staaf, and Woerner. Supervisor Gobrecht was absent. Also present were Solicitor Linus Fenicle, Mike Knouse from C. S. Davidson, Inc. and Manager Kevin Null.

Supervisor Hartlaub mentioned that an executive session was held prior to the start of the Regular Meeting to discuss personnel issues which they will be taking the discussion under advisement.

VISITORS: Visitors register attached.

APPROVAL OF AGENDA: The Agenda was approved with the addition of Item 8 (A) Rec. Board Report and Item 9 (C) Correspondence - Burn Ban, in a motion by Supervisor Parr and seconded by Supervisor Staaf. Motion carried.

APPROVAL OF MINUTES: The Minutes of the Regular Meeting of April 5, 2012 were tabled, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

APPROVAL OF DISBURSEMENTS: The Disbursements from all Funds were approved, as listed, in a motion by Supervisor Woerner, seconded by Supervisor Parr and carried.

### CORRESPONDENCE:

#### (A) Burn Ban

West Manheim Township per the recommendation of the Fire Chief instituted a Burn Ban starting April 18, 2012, due to the extended dry conditions. The Burn Ban will be in effect for thirty (30) days until May 18, 2012. During the ban, residents are prohibited from conducting any type of open burning in West Manheim Township. Residents are still permitted to use cooking grills.

In a motion by Supervisor Parr seconded by Supervisor Staaf and carried, the Board authorized the thirty (30) day burn ban starting on April 18, 2012.

DISCUSSION ITEMS:

A. Capital Projects

Kevin Null, Township Manager reviewed the handout that showed the proposed Capital Projects budget items. Copies were distributed to Supervisors.

B. Traffic Signal Permit Applications

Mike Knouse, C.S. Davidson said the Board previously authorized the submission of the two warrant analysis for the traffic signals. PennDot is now requiring the Township to adopt a Resolution to submit with the application to permit and install the traffic signals. He would need approval of the Resolution #2012-06 for Baltimore Pike & Reservoir Heights and #2012-07 for Baltimore Pike & Fuhrman Mill Rd.

(1). Resolution No. 2012-06 (Baltimore Pike & Reservoir Heights)

Resolution # 2012-06 was adopted in a motion by Supervisor Woerner, seconded by Supervisor Staaf and by a unanimous roll call vote, the Board adopted Resolution # 2012-06.

(2). Resolution No. 2012-07 (Baltimore Pike & Fuhrman Mill Rd.)

Resolution # 2012-07 was adopted in a motion by Supervisor Woerner, seconded by Supervisor Staaf and by a unanimous roll call vote, the Board adopted Resolution # 2012-07.

C. Rec. Board Report

Christine Gienski, Chair, West Manheim Twp Park and Recreation Board reviewed the Rec. Board report as submitted to the Board. She said at the Board's request there are event representatives present tonight to answer questions. She provided a map of the park showing the designated parking areas during both events, and where the vendors and port-a-pot facilities will be located.

Stephanie Palmer, representative/fundraising coordinator for the Community Day in the Park event presented an overview of the fundraiser that benefits the Wounded Warrior and Adopt a Soldier programs. She provided information to the Board that included a detailed description of the event to be held on June 3<sup>rd</sup> and a quote for the event liability insurance.

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board said the program is going to be donating 10% of the vendor's proceeds to the park. This will provide

**Page - 3 -**  
**West Manheim Township Board of Supervisors**  
**April 17, 2012 (Cont'd)**

exposure for the park and provide information on the park to people that is not aware of the park location.

Linus Fenicle, Solicitor said he would like to see the declaration page for the liability insurance. He also requested that the liability certificate note West Manheim, Township; its employees, and agents be listed as additionally insured.

Supervisor Staaf said his concern is the traffic going back and forth to the park for the event.

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board said the Boy Scout troop will be helping with parking. She is also going to borrow cones to place along St. Bartholomew Road to alert traffic to slow down due to the event.

Supervisor Woerner asked about police presence during an event this size.

Stephanie Palmer said she could speak to the police department about the event. She would also like to contact the fire department on participating since they are a part of the community.

In a motion by Supervisor Woerner, seconded by Supervisor Staaf and carried, the Board authorized to allow the event to be held with the condition that the liability insurance declaration is reviewed by the Township Solicitor.

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board said Brenda Mahone who is the representative for the American Cancer Society Relay Bark for Life is present tonight to answer questions on the event to be held in May. She provided the Board with information on the Bark for Life event.

Brenda Mahone, American Cancer Society Bark for Life representative said she is hoping the event will help promote the park as well as the Hanover Relay for Life. She referenced the packet of information provided to the Board during her presentation.

Linus Fenicle, Solicitor asked Ms. Mahone to change the liability insurance certificate to note West Manheim Township as additionally insured, as well as including the Township address instead of the West Manheim Township Park and Rec. Board.

In a motion by Supervisor Staaf, seconded by Supervisor Woerner and carried, the Board authorized to allow the event to be held with the condition that the liability insurance certificate be changed to reflect West Manheim Township as additionally insured and include the Township address.

**Page - 4 -**

**West Manheim Township Board of Supervisors  
April 17, 2012 (Cont'd)**

Supervisor Woerner asked Stephanie Palmer to provide a plan to the police department in advance for the event so they have adequate time to review the event information.

Chris Gienski, Chair, West Manheim Twp Park and Recreation Board said she would like to expand the Park Board members to nine (9) members as stated in the Second Class Township Code.

Supervisor Hartlaub said the Board would like to review the Park and Rec. Board bylaws along with the issue with expanding the board members. The Board can discuss this more at the May worksession meeting.

Linus Fenicle, Solicitor said they would discuss the issue related to the additional board member during the regular meeting on May 3<sup>rd</sup>.

Robin Rohrbaugh, Executive Director, Healthy York County Coalition said she was not present during the meeting when the Board of Supervisors voted to remove the fluoride from the public water system. She asked if there was any opportunity for the Supervisors to reconsider their vote.

Supervisor Hartlaub said not he doesn't think they would reconsider their vote and they are going to stand on their commitment.

Kevin Null, Township Manager said there will be a comment period that citizens will have the opportunity to attend and make comments. Notice of the meeting held by Department of Environmental Protection (DEP) will be advertised in the newspaper, as well as notifications mailed to the residents.

**NEXT SCHEDULED MEETINGS:** Supervisors Regular Meeting - Thursday, May 3, 2012 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m. Work Session Meeting - Tuesday, May 15, 2012 at 7:00 p.m. with Supervisors Caucus at 6:00 p.m.

**ADJOURNMENT:** The Work Session Meeting was adjourned at 8:10 p.m. in a motion by Supervisor Parr, seconded by Supervisor Woerner and carried.

Respectfully submitted,

Laura Gately  
Secretary